

## Dear Parents/Sponsors:

Bring a Child to Work Day is almost here!

Overview - Signing up for workshops:

The 10-12 year olds have a great set of workshop options this year. Please read the **Workshop Registration Directions** and descriptions found later in this document. If you have received more than one e-mail, it is because you have registered more than one child. (FYI, the two younger age groups do not “choose” their activities because they have a predetermined set of activity stations to rotate through during the morning...they “do it all” – how cool is that?)

There are three different workshop tracks this year. Each child will rotate through only the workshops within their chosen track; each track is identified by a different color. In order to make the workshops as interactive and engaging as possible, each workshop track has limited space. Once a track reaches maximum capacity, a child will be assigned to their 2<sup>nd</sup> choice. Most children are placed in their first choice, and I rarely have to dip into a third choice.

Event Day procedures:

Please check-in your child at the tables in the SSMC Science Center, between 7:30 - 8:30 am on Thursday, April 28. Remember that if your child would like a snack, you must bring your own. After check-in, you should return to your office. Your child will attend a morning program in the auditorium and then be escorted by NOAA chaperones throughout his or her workshops. All children will be escorted back to the Science Center courtyard after the workshops are over. **Please pick up your child at NOON from the Science Center courtyard/lobby area.** Again: Please pick up your child at NOON from the courtyard. This mandatory rule will help ensure your child's safety and everyone's peace of mind. You may be surprised how unsettling it can be for “unclaimed” children! At this time, the chaperoned portion of the event is over.

Following lunch on your own, afternoon activities include an Ice Cream Social in the Science Center at 1:30 pm, and a movie (title yet to be determined) in the auditorium from 2:30 to approximately 4:00 pm.

## Workshop Registration Directions:

Participants, sponsors or parents -- please review all three workshop track options found on the following pages – RED, BLUE, GREEN.

Rank the track (color) in order of interest: 1 being your top choice, 3 being your last choice. Remember, you will be attending only the workshops within the color track you choose. You may send a single e-mail response for multiple children if you like. However, please indicate ranking preferences for each child you have registered and include their name with their ranking request.

All efforts will be made to accommodate your first or second choice, however all assignments will be made on a first come, first assigned basis.

**Please email your child's ranked preferences to me at [Jeannine.Montgomery@noaa.gov](mailto:Jeannine.Montgomery@noaa.gov) no later than COB Tuesday, April 19.**

On behalf of the BCWD committee and the other group coordinators, we're excited about this year's event and are looking forward to meeting all of your kids!

Jeannine Montgomery  
Coordinator for 10-12 year olds